

# Auckland House School



**FIXTURE - 2024**



## JANUARY

Thursday 25th	Holiday – Statehood Day.
Friday 26th	Holiday – Republic Day.
Wednesday 31st	ISC and ICSE Boarders Return.

## FEBRUARY

Thursday 1st	ICSE & ISC Extra Classes Begin.
Saturday 10th	House and Support Staff Return.
Sunday 11th	House and Support Staff join duty.
Monday 12th	ISC Exams Begin.
Saturday 17th	Quiet Morning of Prayer.
Sunday 18th	Form IX, X & XII Boarders Return.
Monday 19th	Classes begin for Forms IX, X & XII.
Wednesday 21st	ICSE Examination Begin.
Sunday 25th	Form VI, VII & VIII Boarders Return.
Monday 26th	Classes begin for Forms VI, VII & VIII.

## MARCH

Saturday 2nd	Admission Test.
Sunday 3rd	UKG to Form V Boarders return.
Monday 4th	Classes Resume for Nursery to Form V.
Friday 8th	Holiday – Maha Shivratri.
Saturday 16th	Hindi Elocution Form VI–VIII.
Wednesday 20th	ICSE Examination Ends.
Friday 22nd	Inter- House Punjabi Elocution.
Saturday 23rd	Nomination of Office Bearers. Hindi Elocution Form III–V.
** Monday 25th	Holiday – Holi.
Tuesday 26th	Unit Test–I begins for Form VI–XII.
Wednesday 27th	ISC Examination Ends.
** Friday 29th	Holiday – Good Friday.
** Saturday 30th	Holiday – Easter Saturday.
** Sunday 31st	Easter.

## APRIL

Monday 1st	Unit Test–I begins for Form II–V.
Saturday 6th	Durrant House day.
Thursday 11th	Holiday – Eid ul Fitr.
Friday 12th	Recitation Competition – LPD.
Saturday 13th	Tours & Treks begin.
Sunday 14th	Ambedkar Jayanti.
Monday 15th	Holiday – Himachal Day.
Wednesday 17th	Holiday – Ram Navmi.
Saturday 20th	English Elocution – UPD.
Sunday 21st	Form XI Boarders Return.
Monday 22nd	Form XI Classes Begin.
Saturday 27th	Junior Section Sports Day.

## MAY

Wednesday 1st	Career Counselling.
Thursday 2nd	Career Counselling.
Friday 3rd	Career Counselling.
Saturday 4th	Career Counselling.
Saturday 4th	Middle Section Sports Day.
Friday 10th	Lefroy House Day.
Monday 13th	Unit Test–II begin Form III–XII.
Friday 17th	Calligraphy Competition – LPD.
Saturday 18th	English Elocution – Form VI–XII.
	Dry Cooking Competition – UPD.
<b>Thursday 23rd</b>	<b>Holiday – Budh Purnima.</b>
Saturday 25th	French House Day.
Thursday 30th	Parent Teacher Meeting – Nursery to Form II.
Friday 31st	Founders' Day.

## JUNE

Saturday 1st	Carnival.
Sunday 2nd	Summer Break Begins.
Sunday 9th	Summer Break ends.
Monday 10th	Classes Resume.
Saturday 15th	Nature Walk – UPD.
	Drawing and Colouring Competition – LPD.
<b>** Monday 17th</b>	<b>Holiday – Bakrid.</b>
Tuesday 18th	Business Quiz – Form IX–XII.
Friday 21st	Matthew House Day.
	Yoga Day.
<b>** Saturday 22nd</b>	<b>Holiday – Sant Guru Kabir Jayanti.</b>
Tuesday 25th	The Atkins Memorial Basketball Tournament.
Wednesday 26th	The Atkins Memorial Basketball Tournament.
Thursday 27th	Inter-House English Debates.
Friday 28th	Inter-House English Debates.
Saturday 29th	Business Quiz – Form VI–VIII.

## JULY

Friday 5th	Parent Teacher Meeting Form III–XII
Saturday 6th	Half Yearly Examinations Begin Form II–V.
Tuesday 16th	Half Yearly Examinations End Form II–V.
<b>Wednesday 17th</b>	<b>Holiday – Muharram.</b>
Thursday 18th	Half Yearly & Selection Exams Begin For Form VI–XII.
Friday 19th	Fancy Dress Competition – LPD.
Monday 22nd	Business Quiz – UPD.
Friday 26th	B.L. Modi Memorial Inter-School English Elocution.
Saturday 27th	B.L. Modi Memorial Inter-School English Elocution.
Monday 29th	Half Yearly & Selection Exams End For Form VI–XII.

## AUGUST

Saturday 3rd	Junior Section Art & Craft Exhibition.
Thursday 8th	Shakespeare Trophy.
Friday 9th	Shakespeare Trophy.
	Card Making Competition – Nursery to Form II.

Thursday 15th

Friday 16th

Saturday 17th

\*\* Monday 19th

Friday 23rd

Saturday 24th

\*\* Monday 26th

Friday 30th

Holiday – Independence Day.

Parent Teacher Meeting – Form VI to XII.

Art & Craft Exhibition – Senior Section

Inter-House Singing Competition.

Holiday – Raksha Bandhan.

Recitation Competition – Nursery to Form II.

Best Out of Waste – UPD.

Holiday – Janamashtmi.

Senior Section Sports Day.

## SEPTEMBER

Saturday 7th

Monday 9th

Friday 13th

Saturday 14th

Monday 16th

Friday 20th

Saturday 21st

Wednesday 25th

Junior Section Speech Day.

Unit Test–III begin for Form VI–XII.

Story Telling Competition Nursery to Form II.

Middle Section Speech Day.

Unit Test–III begin for Form III–V.

Parent Teacher Meeting Nursery to Form II.

Slater Debates Begin.

Slater Debates End.

## OCTOBER

Tuesday 1st

Wednesday 2nd

Saturday 12th

Sunday 13th

Monday 14th

Thursday 17th

Friday 18th

Saturday 19th

Sunday 20th

Saturday 26th

Senior Section Speech day.

Holiday – Gandhi Jayanti.

Autumn Break Begins.

Holiday – Dusherra.

Autumn Break Ends, Boarders Return.

Classes Resume.

Holiday – Maharishi Valmiki Jayanti.

Clay Moulding Competition Nursery to Form II.

Flower Arrangement Competition – UPD.

Holiday – Karva Chauth.

Heritage Walk – Form III–V.

Social Science Quiz – Form VI–XII.

\*\* Thursday 31st

Holiday – Diwali.

## NOVEMBER

\*\* Friday 1st

\*\* Saturday 2nd

Thursday 14th

Friday 15th

Saturday 16th

Tuesday 19th

Saturday 30th

Holiday – Govardhan Pooja.

Holiday – Bhai Dooj.

Children's Day.

Holiday – Guru Nanak Jayanti.

Parent Teacher Meeting Form III–XII.

Final Examination Begin.

Final Examination End.

## DECEMBER

Saturday 7th

Monday 9th

Tuesday 10th

Wednesday 11th

Wednesday 25th

Parent Teacher Meeting Form III to V.

Parent Teacher Meeting Form VI & VII.

Parent Teacher Meeting Form VIII & IX.

Parent Teacher Meeting Form X, XI & XII.

Holiday – Christmas.

## OFFENCES AND PENALTIES

Infraction	Description	Minimum	Maximum
Assault on a student / Fighting	Assault with intent to bodily harm; birthday hits etc.	Administrative intervention.	Expulsion.
Being out of the school premises	Leaving the school grounds without permission.	Detention and Parent notification.	Expulsion.
Bullying	Direct or indirect, physical or psychological intimidation.	Conference with parent.	Suspension.
Cell phones and portable communication devices	Possession and / or use on school grounds. Devices include but are not limited to pagers, hand-held radios, cellular phones, tablets and smart watches.	Parent notification / take over of the device / suspension.	Loss of marks for the term Expulsion.
Cheating / Copying	Dishonest while completing school work, copying and / or falsifying or altering records. Submitting another's work as one's own.	Loss of marks on the assignment / parent notification.	Loss of marks for the term Expulsion.
School sponsored Activity Misbehaviour	Failure to follow conduct rules during activities, field trips or assemblies.	Removal from activity.	Exclusion from other activities / Suspension.
Computer Abuse	Inappropriate use of computer facilities.	Loss of computer privileges.	Suspension.
Disruptive Behaviour	Play fighting, hitting, spitting, pencil fighting, running, kicking, shouting, throwing items, name-calling and / or engaging in behaviour which interferes with the education of others.	Teacher intervention.	Suspension.
Extortion / Forcibly Squeezing / Stealing	Any act or attempt to secure money, property or other gain through threat or physical harm.	Administrative intervention, parent conference.	Expulsion.
Failure to report Information	Students who have knowledge of any disciplinary offence are obliged to report this information to a staff member immediately.	Parent conference.	Suspension.
Failure to report a Teacher's detention	Failure to serve the first detention assigned by a teacher.	Doubled detention with the teacher.	Referral to administration.

Infraction	Description	Minimum	Maximum
Failure to report an Administrative detention	Failure to serve assigned detention.	Doubled detention / Parent conference.	Suspension.
Graffiti / Scribbling	Drawing or writing on school property.	Detention / Property restitution.	Suspension.
On campus Behaviour	Running, loitering, disruptive behaviour, screaming, chanting etc.	Parent conference.	Suspension.
Hazardous Materials	Possession of Fireworks, lighters, matches, sharp pointed objects, paper cutters, substance abuse, tobacco etc.	Parent conference / Suspension.	Expulsion.
Inappropriate items	Items such as unauthorised money, cameras, radios, electronic games / pets, toys, trading cards, dice, lazer pens, headphones, permanent markers, playing cards, walkman, ipods etc. which are not necessary for the school programme.	Confiscation of items.	Suspension.
Insubordination / Disrespect	Refusal to carry out a reasonable request by a staff member, refusal to give an explanation when asked.	Teacher intervention.	Suspension.
Littering	Leaving any materials such as food articles, paper, cans, etc. anywhere in class or in the school grounds.	Conference / Community service.	Suspension.
Loitering	Hanging around the building or campus without a school related purpose, including being in the hallways without permission.	Conference.	Suspension.
Misuse of uniform	1. Wearing of the school uniform in public places such as shopping areas, cinema halls, restaurants, coaching classes, visiting etc. 2. Coming to school in incomplete / incorrect uniform.	Parent notification / Suspension.	Expulsion.
Profanity, obscenity / abuse	Using / writing profane or vulgar language or making obscene confrontation / gestures.	Teacher intervention.	Expulsion.
Retaliation	"Getting even" with another student or adult by threatening a verbal or physical confrontation.	Parent conference.	Suspension.

Infraction	Description	Minimum	Maximum
Skipping Class	Leaving class without a teacher's permission or not attending class.	Parent conference / Detention.	Suspension.
Tardiness / Regular delay	Arriving to school, class or detention after the assigned time.	Teacher intervention / Parent notification.	Suspension.
Theft/Burglary	Taking something that does not belong to you.	Detention and Restitution.	Suspension / Expulsion.
Truancy / Absence without leave	Illegal absence from school.	In school suspension / Parent Notification.	Suspension / Expulsion.
Vandalism	Willful destruction or defacement of school or personal property.	Detention / parent notification / restitution / payment.	Expulsion.
Verbal Abuse	Willfully intimidating, insulting or in any other manner abusing verbally a staff member or student, racial, ethnic, gender or religious slurs are included in this policy.	Teacher intervention.	Suspension.

### Visiting Hours for Parents and Local Guardians

**Saturday** 2nd and 4th : 2.00 p.m. to 6.00 p.m.

**Sunday** 2nd and 4th : 10.00 a.m. to 5.00 p.m.

### Outing for Boarders. All Parents and Local Guardians to note :

\* 9.00 a.m. to 5.00 p.m. Day Outing

\*\* Boarders to return by 5.00 p.m. in case of a Night Outing on the scheduled day.

Kindly note that no outing will be permitted unless duly filled visitor's forms are submitted. This will be permitted only on 2nd April, 2024 and thereafter.

### IMPORTANT INFORMATION

1. Parents and local guardians are reminded not to go to the Dormitories. Dorm Mothers and Housekeeper may be contacted for any assistance.
2. All correspondence must be addressed only to the Principal instead of individual members of the staff, either by name or designation.
3. Leave will be given to boarders only on the days permitted and only with the parents or authorised guardians.
4. If leave is required on any other occasion, an application in writing must be made to the Principal by the parent or guardian, at least one day in advance.
5. Resident scholars may celebrate their birthdays in the School only. "Permission WILL NOT be given to go out". Kindly see that you do not indulge your child on such occasions.
6. If a student returns late after the vacation or from leave she will be fined Rs.500/- per day and in addition will forfeit all exeat for that term.



7. Parents can telephone their wards on the following Telephone Numbers as per time and day specified.

<b>Contact Nos.</b>	<b>: 0177-2658008, 2658042, 2807060</b>
<b>Saturday</b>	<b>: 1.00 p.m. to 4.00 p.m. and 4.30 p.m. to 6.30 p.m.</b>
<b>Sunday</b>	<b>: 9.00 a.m. to 12.00 noon and 4.30 p.m. to 6.30 p.m.</b>

The parents of the students of Forms III to VIII will call on Saturdays and the parents of the Boarders of Form IX to XII can speak to their wards on Sundays.

Overseas Parents may call their wards on Friday evening between 5.00 p.m. to 7.00 p.m. except during examinations.

**Kindly note that the timings for phone calls during the Half Yearly, Selection and Final Examinations will be as follows:**

<b>Saturday</b>	<b>: 1.30 p.m. to 4.00 p.m.</b>
<b>Sunday</b>	<b>: 9.00 a.m. to 10.00 a.m. &amp; 1.00 p.m. to 4.00 p.m.</b>

- The girls are permitted to call up their parents from the School PCO during the week in case they have not spoken to them over the weekend. Parents of other children are not permitted to let any child make phone calls from their mobile phones. Calls made from any other place would be considered a serious breach of school discipline liable to be strictly penalized. Please ensure that your child does not bring a **MOBILE PHONE/I Pod with Wifi devices** to school. Doing so, would lead to **EXPULSION**. Once confiscated the Mobile Phone/I Pod will not be returned to the child or her family.
- \* **Day scholars are strictly prohibited from helping the boarders in bringing or passing messages through telephone Calls / mobile phones / Internet or bringing in any food items. Doing so would lead to expulsion.**
- Enrolment in Auckland House School implies on the part of pupil and parents, willingness to comply with all the requirements and regulations of the school.
- The Principal has the right to suspend the attendance or require the withdrawal of any pupil without assigning any reason; provided that she is satisfied that such a step is necessary in the interest of the school. The Principal reserves the right to waive off the rules contained herein without any reason for her action.
- Parents are requested to uphold the School rules and not to make requests for leave to attend family ceremonies or marriages etc. Kindly see that such functions conform to the School Vacation Calendar. Kindly note that your daughter must have 75% attendance to sit for each of the terminal examinations, failing which she will not be allowed to take the test due to shortage of attendance. This conforms to what is expected by the Council for the Indian School Certificate Examination. Students must adhere to the Unit Tests schedule as the Marks of the Unit Test will be added to the Final Promotion Examination.
- Pocket money is issued by the School office. Private money is strictly prohibited as are private charge accounts in town or elsewhere. No food is to be brought from outside unless due permission has been obtained from the Principal. Violation may lead to Expulsion.

- Parents desirous of withdrawing their ward from school must give one month's notice for day scholars and three months' notice for a boarder before the actual withdrawal.
- No school leaving certificates will be issued from 15th December, 2024 to 1st March, 2025. Written requests for school leaving certificates should be made before the 15th of December, 2024, in addition to intimation through the Retention Form.
- Kindly note that it is compulsory for each Boarder to join at least one Trek / Excursion during the session. All the boarders of the Junior School i.e. UKG-Form V will join the excursion in April, 2024.
- I would also like to inform you that parents are welcome to participate in all the various activities of the school as mentioned in the fixture.
- All parents are requested to refer to information in the fixture (\*\*\*) with regard to Day or Night outing. Please note no one will be permitted an outing on days that have not been specified.

Sd/-  
**(Mrs. S. John)**  
Principal





## AUCKLAND HOUSE SCHOOL

Shimla-171 001 (H.P.) India

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